Date:

**To: Federal Tax Authority**

**Subject: Email Address Change**

I hereby declare that we have no objection on changing the official e-mail address registered with Federal Tax Authority. Please find below the detail of the new Email Address.

|  |  |
| --- | --- |
| **Old Email Address**  | **New Email Address** |
|  |  |
| **Mobile Phone Number** | **Office Phone Number** |
|  |  |

**Documents required:**

* Authorized Signatory Emirates ID (not applicable for Non-UAE Resident)
* Authorized Signatory Passport

**\*IMPORTANT:** Letterhead is not required for Natural Person

***Authorized Signatory (Sign and Stamp)***